

**FINAL APPROVED**

**ADVISORY BOARD ON OCCUPATIONAL THERAPY**

**Minutes**

**June 6, 2017**

The Advisory Board on Occupational Therapy met on Tuesday, June 6, 2017 at 10:00 a.m. at the Department of Health Professions, Perimeter Center, 9960 Mayland Drive, Henrico, Virginia.

**MEMBERS PRESENT:** Kathryn Skibek, OT, Chair  
Breshae Bedward, OT, Vice-Chair  
Eugenio Monasterio, M.D.  
Karen Lebo

**MEMBERS ABSENT:** Dwayne Pitre, OT

**STAFF PRESENT:** William L. Harp, M.D., Executive Director  
Alan Heaberlin, Deputy Director, Licensure  
Elaine Yeatts, DHP Senior Policy Analyst  
ShaRon Clanton, Licensing Specialist  
Jennifer Deschenes, Deputy Executive Director, Discipline  
Jennie Wood, Compliance/Safety Officer III

**GUESTS PRESENT:** Alexander Macaulay, VOTA

**CALL TO ORDER**

Kathryn Skibek called the meeting to order at 10:00 a.m.

**EMERGENCY EGRESS PROCEDURES**

Mr. Heaberlin announced the Emergency Egress Instructions.

**ROLL CALL**

ShaRon Clanton called the roll, and a quorum was declared.

**APPROVAL OF MINUTES OF JANUARY 31, 2017.**

Dr. Monasterio moved to adopt the minutes as written. The motion was seconded and carried.

**ADOPTION OF AGENDA**

There was an amendment to the agenda for consideration of proposed regulations. Dr. Monasterio moved to adopt the amended agenda. The motion was seconded and carried.

## **PUBLIC COMMENT ON AGENDA ITEMS**

None

## **NEW BUSINESS**

### **1. Virginia Occupational Therapy Workforce 2016**

Elizabeth Carter, PhD reviewed “Virginia’s Occupational Therapy and Occupational Therapy Assistant Workforce: 2016” created by the Healthcare Workforce Data Center. Ms. Lebo commended Dr. Carter on the scope and thoroughness of the study. No action was required.

### **2. Request for Guidance Document Regarding Supervisory Responsibilities of an Occupational Therapist**

Jennifer Deschenes and Jennie Wood discussed questions that Board staff has received regarding the supervisory responsibilities of an Occupational Therapist. The members of the Advisory Board recommended maintaining a list of questions regarding this subject for discussion at the next meeting. Based on the discussion in October, the Advisory Board will recommend a guidance document or a set of Frequently Asked Questions. The members all agreed by affirmation.

### **3. Consideration of Proposed Regulations**

Elaine Yeatts requested the Advisory Board to recommend that the Board of Medicine adopt amendments to 18VAC85-80-71 in order to conform to the new law regarding continued competency. The motion was made by Ms. Bedward, seconded and carried unanimously.

Ms. Yeatts then asked the Advisory Board to consider amending the proposed regulatory action regarding 18VAC85-80-71 by deleting subsection 3 which states “The board recognizes the maintenance of current NBCOT certification as fulfilling the requirements of this subsection”. Deleting this sentence will avoid a conflict with the new law that becomes effective July 1, 2017. Ms. Yeatts noted that other amendments to this section were still viable and could move forward by fast-track action if requested by the Advisory Board. Ms. Lebo moved to recommend the proposed language as previously written with the deletion of subsection 3 for consideration of fast-track action. The motion was seconded and carried unanimously.

## **ANNOUNCEMENTS:**

Mr. Heaberlin informed the Advisory Board that there are currently 3146 active and 33 inactive Occupational Therapists. Additionally, there are 1177 active and 7 inactive Occupational Therapy Assistants who hold licenses issued by the Virginia Board of Medicine.

## **NEXT MEETING DATE**

October 3, 2017, 10:00 a.m.

## **ADJOURNMENT**

The meeting of the Advisory board was adjourned at 11:19 a.m.

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Kathryn Skibek, OT, Chair

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William L. Harp, M.D.  
Executive Director

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ShaRon Clanton, Licensing Specialist